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Sovereign House  
212-224 Shaftesbury Avenue  
London  
WC2H 8HQ  
Tel: +44 (0) 20 7240 5821  
Fax: +44 (0) 20 7240 5827

**Web:** [www.bournerbullock.co.uk](http://www.bournerbullock.co.uk)  
**Email:** [bb@bournerbullock.co.uk](mailto:bb@bournerbullock.co.uk)

# BUSINESS MATTERS

## Changing status

New rules concerning the tax and employment status of off-payroll workers will be introduced on 6 April 2021. The change applies to those off-payroll workers who provide personal services to clients in the private sector through an 'intermediary'. Under the rules, commonly known as IR35, the responsibility for determining that status will pass to medium and large private sector organisations.



The most common type of intermediary is a worker's own 'personal service' company (PSC) and PSCs, but please note that an intermediary can also be an individual, partnership or unincorporated association.

### Determining employment status

How employment status is determined revolves around whether the off-payroll worker would be an employee if any intervening entities, like the PSC, did not exist so they were engaged directly by the client. However, the factors to weigh up are frequently complex. HMRC's online status checker tool (CEST) can be used to make a determination but has come in for criticism in the past.

CEST has been refreshed to support the new regime: <https://bit.ly/2ECbM1M>. Despite this, many commentators remain sceptical about its efficacy in determining status in all cases.

HMRC has pledged to stand by the results produced if CEST is 'used in accordance with its guidance and the information entered is accurate and remains accurate'.

### The Status Determination Statement (SDS)

The SDS is a new part of the status determination procedure. If an organisation decides an engagement amounts to employment, it should provide the off-payroll worker with an SDS. This sets out its employment status decision, giving the reasons underpinning it.

### Reasonable care

Organisations must take 'reasonable care' when making the status determination. In practice, this means intermediaries have the right to expect staff making the decision to be trained to know what to consider, seeking professional support if needed. They should examine each contract individually, rather than making a 'blanket' determination, treating all contractors the same.

HMRC advises that using CEST accurately is one example of taking reasonable care.

Off-payroll workers are entitled to disagree with an SDS, and organisations must have a process in place to deal with this.

However, if an off-payroll worker now falls within the rules for the first time, HMRC has undertaken not to use this information to review their status for previous tax years. This is subject to there being no reason to suspect fraud or criminal behaviour.

### Tax matters

Where a medium or large client decides a contract is within scope of the rules, it will then:

- calculate a 'deemed direct payment', based on the fees charged by the PSC
- deduct PAYE and employee national insurance contributions (NICs) from fees, reporting and paying these to HMRC
- pay employer NICs based on the deemed payment.

This effectively means the end of the tax advantage of receiving income via a PSC, with its traditional profit extraction strategy of low salary plus dividend payments. If a contract falls within the rules then the intermediary will essentially be treated as an employee of the party paying the PSC for tax purposes.

### Next steps

Steps intermediaries can take include checking the size of the clients they work for to see if the changes will apply and using CEST now to examine any contract running beyond 6 April 2021. It may also be possible to renegotiate fees where an engagement now falls within the rules.

**In some cases it will be worth considering whether operating via a PSC is still optimal for the long term. Please do contact us to discuss the impact of the new legislation on your business.**

# Just one click? Your Business Tax Account

Think of it as the portal to  
HMRC's online services.

Many businesses will already have made use of their Business Tax Account (BTA), for example in connection with Making Tax Digital for VAT (MTD for VAT). But they may not have explored all the services on offer, so HMRC is currently encouraging all businesses to access their BTA and do just that.

The BTA is designed to allow you to manage all your business taxes online at the click of a button. It can be used by sole traders, partnerships and limited companies. It should summarise your business tax position for any tax you have registered for, from VAT and income tax self assessment to corporation tax and the Construction Industry Scheme (CIS). For best results, look to use just one Government Gateway ID for all taxes and consolidate access to just one ID if needs be.

You can use the BTA for a range of tasks. It has two distinct areas: firstly, a top menu to manage your account, view secure messages and get help. From this 'manage account' area you can add or remove online access to particular taxes; give an employee access to a particular tax; authorise an agent to act for you; or change account details such as address, phone or email. Secondly, there is a business tax summary (or homepage). From this, you can make payments, file returns and carry out other tasks. It's a quick way to get an at-a-glance overview of your liabilities and payments: via the PAYE for employers service, for instance, you can check the data HMRC has received from your full payment submissions and employer payment summaries and the payments it has received. The PAYE section also has a new feature to allow you to check your Employment Allowance status.

Current pressures on business make this a particularly good time to get to grips with the BTA. A business that has new compliance responsibilities around imports and exports as a result of the end of the Brexit transition period, for example, will find the BTA a useful management tool. Additionally, if you want to apply online for time to pay either an income tax self assessment liability or a VAT liability under the VAT deferral new payment scheme, the BTA will provide the route to do so. More details, including steps to set up a BTA, can be found here: <http://bit.ly/37t7LbE>.

## Health-check your Self-employment Income Support Scheme claim

**With the Self-employment Income Support Scheme (SEISS) having been rolled out at pace, errors have crept into claims.**

HMRC may charge penalties if you are overpaid and fail to notify it of the fact within the correct timescale. Notification should be made within 90 days of the date you received an amount to which you were not entitled. HMRC states that it is not looking for innocent errors or small mistakes. Where someone didn't know they didn't qualify for a grant when they received it, HMRC will only charge a penalty if the grant is not repaid by 31 January 2022.

There are some key areas worth revisiting. Check, for example, that there isn't a significant discrepancy between the amount(s) HMRC has advised you were due, and amount(s) received. Overpayment could potentially occur if you have a business that has permanently stopped trading, or (because companies aren't eligible for the SEISS) if you have incorporated a sole trader or partnership business since 5 April 2018. Or indeed if you misunderstood the rules and claimed when you weren't eligible.

The process to notify HMRC of an error, or to make repayment, involves completing an online form, then making the payment. HMRC is unlikely to contact you unless it needs more information or if there is a problem with your payment. The details can be found here: <https://bit.ly/2XamItp>.





## Should business rates be overhauled?

Many members of the business community have been asking for a re-evaluation of business rates for some time now. The current system has been deemed unfair by many businesses and the need for reform has now been magnified by the economic disruption caused by the coronavirus (COVID-19) pandemic. We look at business rates and consider some of the options for a fairer, better solution to support businesses.

Critics acknowledge that business rates are, and should remain, an important source of revenue, for both central and local authorities. However, the government has recognised the need for reform by launching a fundamental review and a subsequent call for evidence.

### Unfairness and uncertainty

Many of the problems businesses currently face with rates are caused by a lack of information about the calculation of rateable values, which only serve to highlight the perceived unfairness of the system. This in turn is exacerbated by the lack of certainty around how much business needs to pay.

In addition, although the government is committed to complete revaluations every three years, more timely data would maintain a more accurate valuation.

Critics say these problems mean that a fundamental rethink of property and business tax is needed in order to find a long-term solution.

According to the Institute of Chartered Accountants in England and Wales (ICAEW), better use of technology and more transparency could help to address some of the unfairness within the business rates system.

### The cost to business

Business rates aim to provide revenue for local government and are a combination of business tax and property tax. According to the ICAEW, business rates generated £30 billion for the government during the 2018/19 financial year. However, the business rates holiday introduced to support organisations

through the COVID-19 pandemic is estimated to result in foregone revenues of £10 billion.

Critics of business rates say the current system means they fail to reflect either property values or business activity accurately.

### The call for change

The growing consensus that the current business rates system is out of date and unsustainable has only been magnified by the strain businesses have been under during the COVID-19 pandemic, further fuelling the calls for change.

The ICAEW says there must be a clearer link with current market values. It says better use of technology could provide a clearer link between market rents and business rates. It also says that the roll-out of digital tax systems should make it possible to enable more timely maintenance of valuations.

Furthermore, the ICAEW suggests that the government investigates whether the Valuation Office Agency could share more details about assessments, including how a valuation was calculated.

In addition, the Confederation of British Industry (CBI) has set out a package of measures, which it says would save business £21.8 billion over the next five years.

It says the government should delay the next valuation date until 1st October 2021, shortening the valuation period to 18 months. This would ensure bills reflect the current economic situation and the property market in a post-COVID world.

**Business rates affect businesses of all sizes. As your accountants, we can help you plan your cashflow as efficiently as possible. Please contact us for further advice.**

# Business Round-up

## Considering Brexit changes

The UK officially left the EU on 31 January 2020, and the subsequent transitional period ended on 1 January 2021. Firms doing business with the EU now must make vital changes in order to continue to trade.

In regard to VAT, the UK left the EU VAT Territory on 31 December 2020. Great Britain (England, Wales and Scotland) is no longer subject to EU VAT legislation. Northern Ireland, however, remains subject to such legislation in relation to transactions involving goods, but not for services.

Goods purchased from EU member states are now treated as imports. VAT on acquisitions is no longer declared in Box 2 of the VAT return. Postponed Accounting, a new system, applies to imports from around the world (excluding certain imports – for example, low-value consignments). Using Postponed Accounting, import VAT can be deferred and declared to HMRC in Box 1 of the VAT return for the period of importation. Box 4 on the return should be used to reclaim VAT. This is subject to the usual rules for reclaiming input tax. Further information can be found here: <https://bit.ly/3oHqyX5>.

Goods sold to business customers in EU member states are treated as exports. Provided certain conditions are met, exports are zero-rated.

The UK now operates a full, external border with the EU. New border controls on imports from the EU to Great Britain are being introduced gradually. Customs declarations for goods which are not controlled are delayed until 30 June 2021.

New rates of Customs Duty for imports apply where the UK has not agreed a trade deal with a particular jurisdiction. These are set out in the UK Global Tariff. In principle, trade in goods between the UK and the EU are tariff-free. To check the tariffs that apply to different categories of imported goods, please see <https://bit.ly/3oJ4Aml>.

**As your accountants, we can assist you with your tax queries. Please contact us for more information.**

## Tax Tip

### Making use of NIC-saving strategies

When extracting profits from your business, the tax-efficient use of benefits can save income tax and may also reduce your national insurance contribution (NIC) liability.

Some strategies which could help to save NICs include:

- increasing employer contributions into company pension schemes (within the prescribed limits)
- utilising share incentive plans
- paying dividends instead of bonuses to owner-directors; and
- paying a bonus in place of an increased salary to reduce employee NICs.

**We can provide advice on all aspects of tax planning – please get in touch with us for more information.**



## Reminders for your diary

### February 2021

- 2 Deadline for submitting P46(Car) for employees whose car/fuel benefits changed during the quarter to 5 January 2021.
- 19 PAYE, Student loan and CIS deductions are due for the month to 5 February 2021.

### March 2021

- 1 New Advisory Fuel Rates (AFR) for company car users apply from today.
- 3 5% late payment penalty on any 2019/20 outstanding tax which was due on 31 January 2021 and still remains unpaid.
- 19 PAYE, Student loan and CIS deductions are due for the month to 5 March 2021.

- 31 End of corporation tax financial year. End of CT61 quarterly period. Filing date for Company Tax Return Form CT600 for period ended 31 March 2020. Last minute planning for tax year 2020/21 - please contact us for advice.

### April 2021

- 1 Digital links required in Making Tax Digital for VAT returns.
- 5 Last day of 2020/21 tax year. Deadline for 2020/21 ISA investments and pension contributions. Last day to make disposals using the 2020/21 CGT exemption.

- 14 Due date for income tax for the CT61 period to 31 March 2021.
- 19 Automatic interest is charged where PAYE tax, Student loan deductions, Class 1 NI or CIS deductions for 2020/21 are not paid by today. Penalties may also apply if any payments have been made late throughout the tax year. PAYE quarterly payments are due for small employers for the pay periods 6 January 2021 to 5 April 2021. PAYE, Student loan and CIS deductions are due for the month to 5 April 2021. Deadline for employers' final PAYE return to be submitted online for 2020/21.